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To: **All Observers in the Division of Plastic Surgery**

Subject: **Patient/Parent Confidentiality**

The Hospital for Sick Children is a teaching and training institution and many volunteers and observers come through the Division of Plastic Surgery annually.

During your time here you may have the opportunity to observe treatment, hear doctor/parent discussions or you may have access to patient charts. You must understand that you have the responsibility to observe all legal aspects of patient/parent confidentiality. This includes all you see, hear or do.

Hopefully, you will find your time with us educational and useful. When you leave the Division of Plastic Surgery you must continue to respect the privacy of our parents and patients.

John H. Phillips, MA,MD, FRCSC  
Chief, Division of Plastic & Reconstructive Surgery  
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I understand my responsibilities to maintain the privacy of the parents and patients of this institution.

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Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name Please Print